



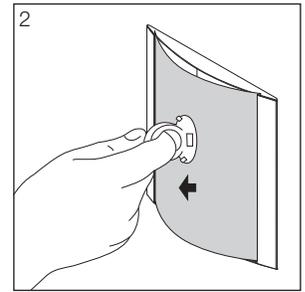
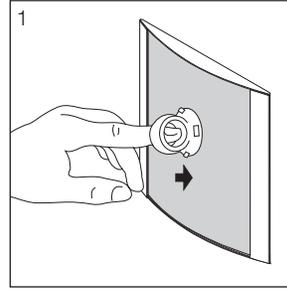
Removal & Replacements of Inserts / Installation with Vinyl Tape

General Instructions

Removal of Sign Inserts

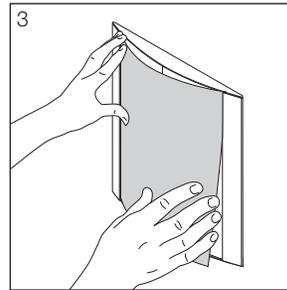
Failure to follow these instructions may result in damage to your Arcadia product.

1. Carefully engage the suction cup tool to the insert, ideally in the middle or top/middle portion (Fig. 1).
2. Gently pull outward to remove the insert (Fig. 2). If there is also a subsurface paper display, remove it gently by hand.



Replacement of Sign Inserts

1. If applicable, first position subsurface paper display into the sign frame.
2. Reinstall the insert by placing the left edge under the left edge of the aluminum holder. While carefully flexing the insert, guide the right edge of the insert under the right edge of the aluminum holder (Fig. 3). The Suction Cup Tool may also be useful to help flex the insert back into the holder.



Vinyl Tape

If your sign holder was supplied with Vinyl Tape (VT) mounting, strips of double-sided tapes are already affixed to the back side.

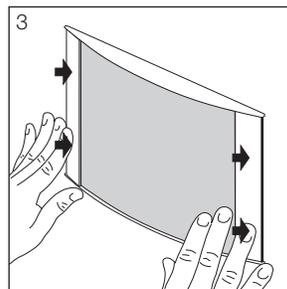
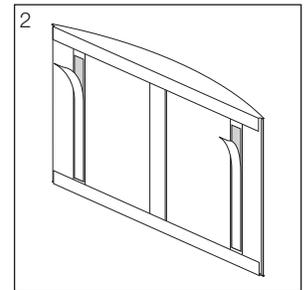
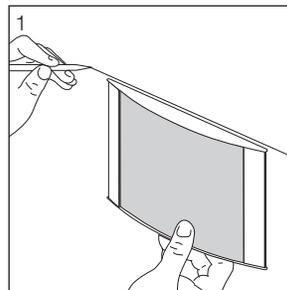
As with all adhesives, the user must insure the surface to which the sign holder is to be mounted is Clean, Dry and free from any form of grease, oil or silicones. If the sign holder is to be affixed to a wood, the surface must have been sealed with a varnish or lacquer prior to attachment.

Textured wall covering and some vinyl wall covering may reject double-sided tape. The sign holder may appear to adhere initially, but may release shortly thereafter. For this reason, it is advisable to perform a test with a single sign holder, prior to installing all holders. Usually 24 hours is sufficient to determine if tape and wall covering are compatible. If the wall covering rejects the tape, a Silicone Adhesive, such as Worksite[®] clear silicone sealant can be used to supplement the tape, as the tape will hold the sign holder in place until the silicone adhesive sets up. Again, a test for suitability with a single sign is advisable.

VERY IMPORTANT - READ BEFORE PROCEEDING.

Reference APCO's IS456 Vinyl Tape Info instruction sheet at www.apcosigns.com for more information.

1. Mark mounting location with light pencil or removable tape, making sure sign is level and plumb.
2. Peel protective liner from double-sided tape and press firmly into position.
3. Apply firm pressure along tape areas.

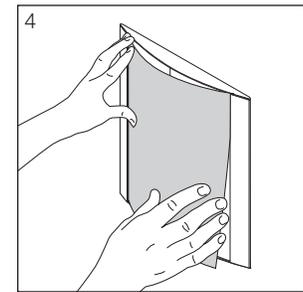
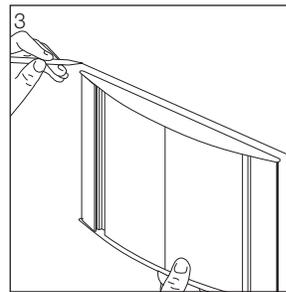
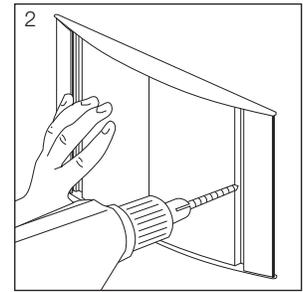
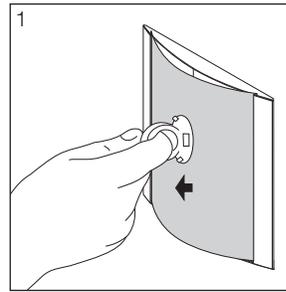


Mechanical Fasteners (MF)

If your Arcadia module exceeds 12" (300 mm) in height or should wall surface conditions not allow Vinyl Tape mounting, it is highly recommended that Mechanical Fasteners are used.

1. Remove insert(s) from holders before beginning installation procedure. Refer to Insert Removal Instructions within this document.
2. If MF was specified on your order, your sign holders should already feature pre-drilled mounting holes in the left and right recessed channels. If not, drill two 3/16" diameter holes measuring from the bottom of the sign to center. Locate holes in the recessed channels near the left/right edges of the holder.
3. Level and plumb the sign as shown in illustration 3. Transfer hole pattern to wall surface, thus indicating where holes are to be drilled in the wall.
4. Determine the appropriate fasteners and anchors for your wall surface.* Drill holes, insert anchors, and then screw the sign holder into place. Carefully replace the sign inserts into the holder. If there is a clear cover and subsurface paper insert, take particular care to replace the clear cover with the non-glare/matte surface facing outward.

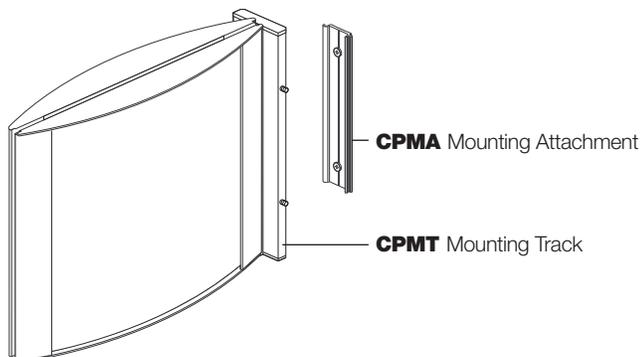
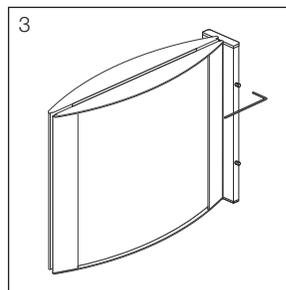
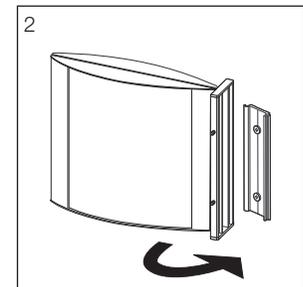
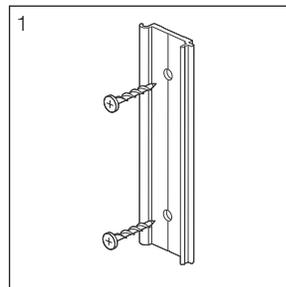
* NOTE: Mechanical Fasteners are not included with your order, owing to varying wall conditions. A wide range of fasteners are suitable, but selecting the appropriate fastener is the responsibility of the installer.


Projection Wall Mount - Series 1000

IMPORTANT! READ BEFORE PROCEEDING!

Loosely position the entire sign assembly at the design mounting location so the graphics are oriented correctly. The CPMA bracket has a Side A and Side B, so it will need to remain in the same orientation for the final assembly.

1. Remove the CPMA from the sign assembly by loosening the set screws on the side of the CPMT. Do NOT remove the set screws.
2. Determine the sign mounting location, plumb level the CPMA, and then mark the location using the pre-drilled holes in the CPMA. Install appropriate anchors and tighten. See Fig 1.
3. Engage the "hinge" edge of the CPMT onto the CPMA and rotate the sign assembly so that the CPMT and CPMA mate. See Fig 2.
4. Make any necessary vertical adjustments by sliding up/down and then tighten the set screws firmly. See Fig 3.



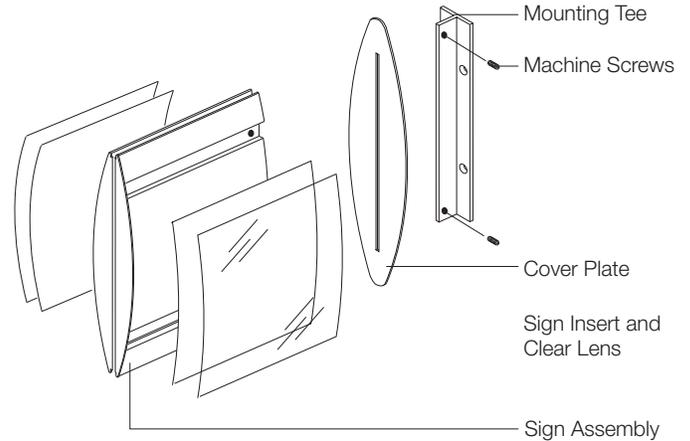


Series 2000 Projection Mount / Standard Projection / Ceiling Mount

General Instructions

Projection Wall Mount - Series 2000

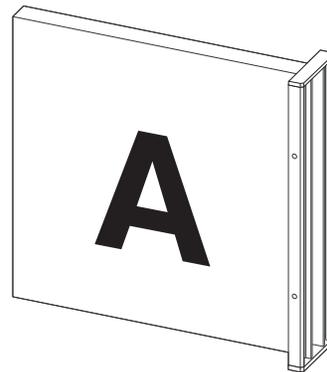
1. Remove sign inserts using Suction Cup Tool (SCT) provided.
2. Remove two machine screws. This will release the mounting Tee and Cover Plate.
3. Mount the Tee using toggle bolts or screws that will reach a wall stud. Do not install using plastic anchors or drywall anchors.
4. When the Tee is firmly anchored, slide the Cover Plate over the Tee flange. Then slide the sign over the Tee and align holes. Re-attach the two machine screws and tighten nuts.
5. Replace sign inserts and clear covers.



Projection Wall Mount (PWM)

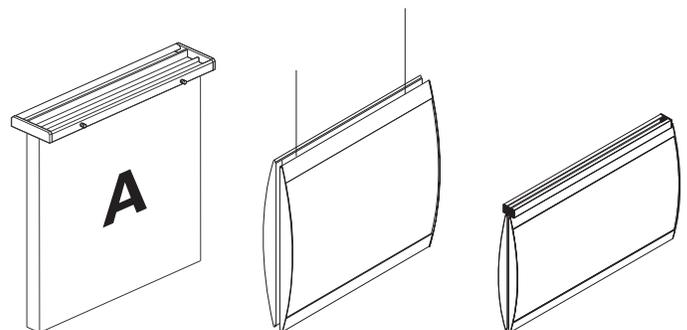
Your IM System/SignMatch order may incorporate wall projections signs of the IM System OR APCO's Standard Overhead system featuring 1/2" thick panels (shown here). Functionality and installation of the mounting bracket are the same for both options.

See *IS464 Projection Wall Mount* instruction sheet included with the shipment for detailed instructions or visit www.apcosigns.com.



Ceiling Mount

See separate instructions within the shipment.

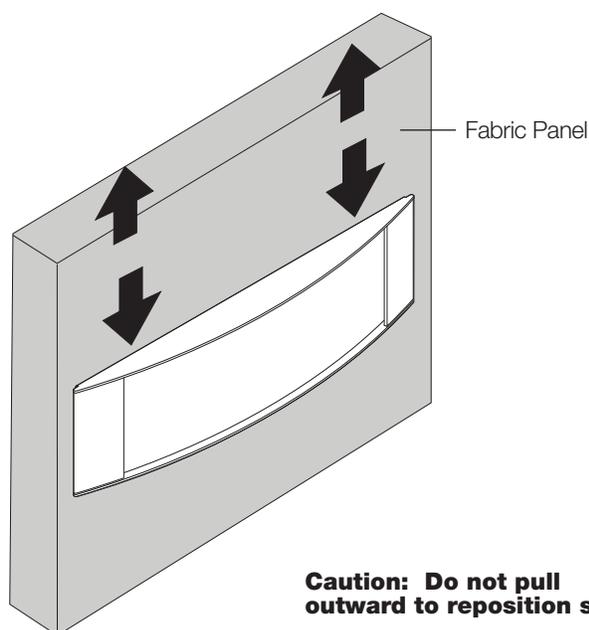
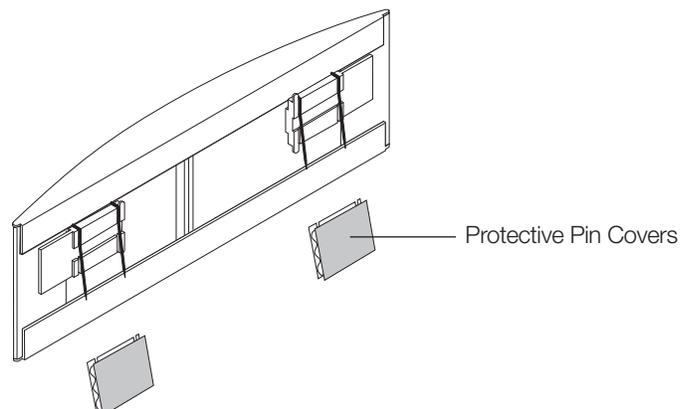


Pin Mount

Please note that fabric panels may have loose or tight fabric, depending on brand. To achieve proper installation, follow the steps below.

1. Remove protective pin covers.
2. Install sign by first leveling sign to fabric panel.
3. Apply equal pressure and carefully press downward to engage pins. If not level, simply raise or lower one side. If sign is leaning forward or backward, lift up without removing and re-engage again applying slightly more pressure in the direction desired.
4. To remove sign, or reposition sign, be sure to lift upward first.

Caution: Do not pull outward to reposition sign.



Caution: Do not pull outward to reposition sign.

General Care & Maintenance

Arcadia products are designed to provide years of trouble-free service, but proper care is essential.

Always clean by wiping with a soft, lint-free, damp cloth, taking care to wipe gently, not rub. Using a very mild solution of liquid hand soap and lukewarm water is optional. If cleaning with liquid and/or damp cloth, take care not to make contact with any subsurface, paper sign displays as they may be damaged by the moisture.

IMPORTANT

Avoid using products such as window cleaners, liquids containing ammonia, scouring compounds or solvents of any kind (i.e. alcohol, acetone, etc) as they may damage the sign's finish.

IMPORTANT REGARDING ADA SIGNS

ADA (tactile & Braille) signs are only suited for interior, climate-controlled environments. Regular exposure to high humidity and temperature extremes may result in sign deterioration.